

**BALTIMORE COUNTY COUNCIL AGENDA  
LEGISLATIVE SESSION 2025, LEGISLATIVE DAY NO. 13  
AUGUST 4, 2025 6:00 P.M.**

**WORK SESSION – JULY 29, 2025, 4 P.M.**

**CEB = CURRENT EXPENSE BUDGET  
BY REQ. = AT REQUEST OF COUNTY EXECUTIVE**

- A. MOMENT OF SILENT MEDITATION  
PLEDGE OF ALLEGIANCE TO THE FLAG – Scout Troop #742 - Towson**
- B. APPROVAL OF JOURNAL – Meeting of July 7, 2025**
- C. ENROLLMENT OF BILLS – Bills 39-25, 40-25, 41-25 & 42-25**
- D. INTRODUCTION OF BILLS**
- E. CALL OF BILLS FOR FINAL READING AND VOTE  
NO BILLS**
- F. BILLS FOR FIRST CONSIDERATION**  
Bill 43-25 – Mr. Jones – Voluntary Security Camera Registration Program  
Bill 44-25 – Mr. Marks – Zoning Regulations – Commercial Film Production  
Bill 45-25 – Mr. Marks – Zoning Regulations – Uses Prohibited – MD 43 Overlay District  
Bill 46-25 – Mr. Marks – Historical and Architectural Preservation – Appeals  
Bill 47-25 – Mr. Marks – Landmarks Preservation Commission – Meetings and Hearings  
Bill 48-25 – Mr. Kach – Zoning Regulations – Solar Facilities – Prime Farmland  
Bill 49-25 – Councilmembers Kach & Marks – County Charter – Department of Agriculture – Establishment  
Bill 50-25 – Mr. Patoka – County Charter – Inspector General Appointment Board
- G. APPROVAL OF FISCAL MATTERS/CONTRACTS**  
1. Contracts – (2) – De-lipping and refurbishment of baseball diamonds  
~~2. Contracts – (39) – Senior assisted living facility services~~  
3. Amendment to Contract – Pinnacle Communications Resource Company, LLC – On-call environmental consulting services  
4. Agreement – United States Geological Survey Maryland – Continuous-record streamflow and water quality gages  
~~5. BAT – Department of Public Works – Long Quarter South Interceptor Rehab project~~  
6. Contract of Sale – Mt. Everest, Inc. - Acquisition of parcel – 6712 Windsor Mill Road, 21207 – Windsor Mill Road Project  
7. Contract of Sale – Robert Lacy Bush - Acquisition of parcel – 6802 Windsor Mill Road, 21207 – Windsor Mill Road Project  
8. Contract – Bolton Partners, Inc. – Actuarial services
- H. MISCELLANEOUS BUSINESS**  
1. Correspondence - (a) (4) - Non-Competitive Awards (June 10, 2025)  
2. Grants – Mr. Ertel(By Req.) – FY2026 Arts and Sciences Grants  
3. Res. 36-25 – Mr. Ertel(By Req.) – Accept monetary donation – Ms. Anne Louise Allen – DNA testing and analysis  
4. Appointment – Mr. Ertel(By Req.) – Baltimore County Ethics Commission – James Haynes  
5. Appointment – Mr. Ertel(By Req.) – Baltimore County Inspector General – Khadija Walker

**BALTIMORE COUNTY COUNCIL  
NOTES TO THE AGENDA  
LEGISLATIVE SESSION 2025**

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*Issued: July 24, 2025  
Work Session: July 29, 2025  
Legislative Day No. 13: August 4, 2025*

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*The accompanying notes provide analysis of unaudited information obtained from the Administration and other sources; most notes for Administration-submitted agenda items are prepared primarily by the Office of the County Auditor, while most notes for Council-initiated agenda items are prepared primarily by the Office of the Legislative Counsel to the County Council.*



OFFICE OF THE COUNTY AUDITOR

**BALTIMORE COUNTY COUNCIL**

**August 4, 2025**

**NOTES TO THE AGENDA**

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**AGENDA  
BALTIMORE COUNTY COUNCIL  
LEGISLATIVE SESSION 2025, LEGISLATIVE DAY NO. 13  
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CEB = CURRENT EXPENSE BUDGET  
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**Page**

**CALL OF BILLS FOR FINAL READING AND VOTE**

**NO BILLS**

**BILLS FOR FIRST CONSIDERATION**

**COLONEL JOSEPH CONGER, POLICE DEPARTMENT**

- 1 Bill 43-25 – Mr. Jones – Voluntary Security Camera Registration Program

**COUNCIL**

- 2 Bill 44-25 – Mr. Marks – Zoning Regulations – Commercial Film Production  
3 Bill 45-25 – Mr. Marks – Zoning Regulations – Uses Prohibited – MD 43 Overlay District  
4 Bill 46-25 – Mr. Marks – Historical and Architectural Preservation – Appeals  
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7 Bill 48-25 – Mr. Kach – Zoning Regulations – Solar Facilities – Prime Farmland  
8 Bill 49-25 – Councilmembers Kach & Marks – County Charter – Department of Agriculture – Establishment  
10 Bill 50-25 – Mr. Patoka – County Charter – Inspector General Appointment Board

**APPROVAL OF FISCAL MATTERS/CONTRACTS**

**NICOLE FINNEYFROCK, PROPERTY MANAGEMENT**

- 13 1. Contracts – (2) – De-lipping and refurbishment of baseball diamonds

**HEANG TAN, DIRECTOR, DEPARTMENT OF AGING**

- ~~WITHDRAWN~~ 2. Contracts – (39) – Senior assisted living facility services

**HORACIO TABLADA, DIRECTOR, DEPT. OF ENVIRONMENTAL PROTECTION & SUSTAINABILITY**

- 17 3. Amendment to Contract – Pinnacle Communications Resource Company, LLC – On-call environmental consulting services  
22 4. Agreement – United States Geological Survey Maryland – Continuous-record streamflow and water quality gages

**LAUREN BUCKLER, DIRECTOR, DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION**

- ~~WITHDRAWN~~ 5. ~~BAT – Department of Public Works – Long Quarter South Interceptor Rehab project~~

**JONATHAN HERBST, CHIEF, REAL ESTATE COMPLIANCE**

- 25 6. Contract of Sale – Mt. Everest, Inc. - Acquisition of parcel – 6712 Windsor Mill Road, 21207 – Windsor Mill Road Project  
25 7. Contract of Sale –Robert Lacy Bush - Acquisition of parcel – 6802 Windsor Mill Road, 21207 – Windsor Mill Road Project

**KEVIN REED, DIRECTOR, OFFICE OF BUDGET AND FINANCE**

- 30 8. Contract – Bolton Partners, Inc. – Actuarial services

**MISCELLANEOUS BUSINESS**

**COUNCIL**

- 41 1. Correspondence - (a) (4) - Non-Competitive Awards (June 10, 2025)

**JONATHAN SACHS, DIRECTOR, DEPARTMENT OF ECONOMIC & WORKFORCE DEVELOPMENT**

- 34 2. Grants – Mr. Ertel(By Req.) – FY2026 Arts and Sciences Grants

**MAJOR MICHAEL CORTES, POLICE DEPARTMENT**

- 38 3. Res. 36-25 – Mr. Ertel(By Req.) – Accept monetary donation – Ms. Anne Louise Allen – DNA testing and analysis

**COUNCIL**

4. Appointment – Mr. Ertel(By Req.) – Baltimore County Ethics Commission – James Haynes  
5. Appointment – Mr. Ertel(By Req.) – Baltimore County Inspector General – Khadija Walker

**Bill 43-25**

**Council District(s) All**

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**Mr. Jones**

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**Police Department**

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**Voluntary Security Camera Registration Program**

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Bill 43-25 amends the Voluntary Security Camera Registration Program (the “Program”) to transfer the Program to the Police Department. The bill amends the name of the Program and states that its purpose is to promote public safety, deter crime, and assist law enforcement investigations by establishing a registry of property owners who register their security cameras. The Program was first introduced by the current bill’s sponsor and enacted in Bill 4-20.

The bill simplifies the registration process while still requiring the registrant’s contact information and camera locations. The bill also removes a permissive section that encouraged registrants to point a camera toward a public right-of-way and removes any statutory incentives for registering a camera, including the waiving of certain alarm permit fees or an additional false alarm waiver. Additionally, the bill removes the statutory requirement for registrants to certify that any registered camera is located wholly on their property.

The bill transfers the responsibility for keeping all applicable records from the Office of Budget and Finance to the Police Department. All registration records retained by the Department must be kept confidential. However, the Department is permitted to use the contact information on the registry to request camera footage and data in the course of a law enforcement investigation, the permission for which must be acknowledged by each registrant.

Just as under current law, each registration shall expire after two years, at which point the registration may be renewed. Last, the bill transfers the authority to adopt regulations from the Office of Budget and Finance to the Office of Information Technology and the Chief of Police.

With the affirmative vote of five members of the County Council, Bill 43-25 will take effect 45 days after its enactment.

Bill 44-25

Council District(s) All

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Mr. Marks

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**Zoning Regulations – Commercial Film Production**

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Bill 44-25 amends the Baltimore County Zoning Regulations to require a use permit for commercial film production in a residential zone, regardless of the number of days a lot is used, and requiring certain notice to be posted.

Under current law, a use permit is generally required for commercial film production if the same record lot is used by the same or different producers for more than three days in a 12-month period. However, a use permit is not required if the production is confined entirely to private property in a non-residential zone; involves no more than two vehicles, each with a gross vehicle weight less than 10,000 pounds; and involves a crew of no more than a total of ten persons.

The bill adds a new requirement for a use permit if the production is in a residential zone. In that circumstance, a use permit is required, regardless of the number of days the record lot is used for the production, and notice shall be posted in a time and manner that gives reasonable notice to adjacent property owners, as determined by the Director of Permits, Approvals and Inspections, or their designee.

With the affirmative vote of five members of the County Council, Bill 44-25 will take effect 14 days after its enactment.

Bill 45-25

Council District(s) 5

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Mr. Marks

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**Zoning Regulations – Uses Prohibited – MD 43 Overlay District**

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Bill 45-25 clarifies certain prohibited uses in the MD 43 Overlay District and adds an additional prohibited use.

Under current law, a scrap metal processing facility is prohibited in the MD 43 Overlay District. The bill clarifies that this use includes any facility that accepts, processes, or recycles scrap metal, appliances, machinery, or equipment. The bill also prohibits any business that provides for the leasing, storage, or transportation of roll-off dumpsters of any size as a principal use, unless located at least 1,000 feet from a residentially used property.

With the affirmative vote of five members of the County Council, Bill 45-25 will take effect 14 days after its enactment.



Bill 46-25

Council District(s) All

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Mr. Marks

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**Historical and Architectural Preservation — Appeals**

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Bill 46-25 permits certain decisions of the Landmarks Preservation Commission (the “Commission”) to be appealed to the County Board of Appeals and sets certain requirements for such an appeal.

Under current law, a decision, order, recommendation, or other finding made by the Commission under Subtitle 2 or Subtitle 3 may not be appealed to the County Board of Appeals. Bill 46-25 establishes an exception to this prohibition wherein any person aggrieved by a decision of the Commission to disapprove an application for placement on the County Final Landmarks List may appeal the decision to the Board of Appeals.

The appeal must be made within 30 days after the Commission’s decision. The Board of Appeals shall hear the appeal de novo and must file an opinion with its decision on the appeal that includes a statement of the facts found and grounds for its decision. Last, the decision of the Board of Appeals is final and may not be appealed further, and the proceedings are exclusive.

With the affirmative vote of five members of the County Council, Bill 46-25 will take effect 14 days after its enactment.

Bill 47-25

Council District(s) All

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Mr. Marks

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**Landmarks Preservation Commission – Meetings and Hearings**

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Bill 47-25 requires that all meetings and hearings of the Landmarks Preservation Commission (the “Commission”) be held in person except under certain circumstances. The bill also sets forth several requirements related to public testimony before the Commission and establishes that a member of the public may not be prohibited from testifying at a Commission hearing solely because they have previously submitted written testimony regarding the subject of the hearing or the matter on which they wish to testify.

In general, Bill 47-25 codifies a number of requirements. First, the Commission shall meet at the call of the Chair as frequently as is required to perform its duties. Also, the Commission may adopt rules consistent with the requirements in the County Code to govern its own meetings and hearings.

In addition, all meetings and hearings of the Commission must be held in person. However, at the Chair’s discretion, any meeting or hearing of the Commission may be conducted virtually, if a state of emergency, a weather event, a power outage, or other occurrence would present a danger to members of the public attending in person or would prevent the normal operations of the meeting or hearing. If the Chair requires a meeting or hearing to be virtual, public notice shall be given with as much advance notice as is possible for the given circumstance.

A Commission member that cannot attend a meeting or hearing in person may participate and vote virtually. A Commission member that wishes to participate virtually should give as much advance notice as possible to the Chair and Commission staff.

Finally, a member of the public that wishes to testify at a hearing of the Commission must register in advance in the method established by the Chair and Commission staff. Also, a member of the public may not be prohibited from testifying at a hearing of the Commission solely because they have previously submitted written testimony regarding the subject of the hearing or the matter on which they wish to testify.

With the affirmative vote of five members of the County Council, Bill 47-25 will take effect 14 days after its enactment.

Bill 48-25

Council District(s) All

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Mr. Kach

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**Zoning Regulations – Solar Facilities – Prime Farmland**

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Bill 48-25 prohibits certain Solar Facilities on land in the Resource Conservation (R.C.) Zones that constitutes Prime Farmland. Under State law that was changed at the most recent Session of the Maryland General Assembly this year, and under County law that codified the State law changes in Bill 18-25, such prohibitions may only apply to Solar Facilities that have the capacity to produce not more than one (1) megawatt of electricity as measured by the alternating current rating of the facility's inverter.

Under current law, in certain R.C. Zones, a Solar Facility is permitted by special exception. In addition, a Solar Facility permitted in the R.C. Zones shall not be located within 300 feet of the nearest wall of a residential building, another property with an existing Solar Facility, or another property for which a petition for special exception has received zoning approval for a Solar Facility.

Bill 48-25 would add another requirement for Solar Facilities permitted in the R.C. Zones to state that such a facility shall not be located on land that constitutes Prime Farmland as that term is defined by the United States Department of Agriculture.

With the affirmative vote of five members of the County Council, Bill 48-25 will take effect 14 days after its enactment.

Bill 49-25

Council District(s) All

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**Councilmembers Kach & Marks**

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**County Charter – Department of Agriculture — Establishment**

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Bill 49-25 amends the Baltimore County Charter to establish the Baltimore County Department of Agriculture. The bill states that, currently, agriculture is fragmented across numerous County agencies, with no single dedicated leadership role to administer and understand the various programs, funding sources, and grants offered by local, State, and federal agencies at the Baltimore County Agricultural Center, resulting in duplication of services, delays in regulatory transparency, slower reviews of plans submitted to the Soil Conservation District, and underutilization of State and federal funds for County initiatives and emergency disasters.

Further, the bill avers that agriculture touches nearly every County agency, but often plays a secondary role. However, when considering the culminative value, agriculture plays a significant role in health, environmental sustainability, planning, natural resources, public works, recreation, social services, food access, food safety, environmental sustainability, emergency disaster relief, tourism, rural workforce, and more. Accordingly, consolidation of County agriculture resources into a single department will help address this concern.

Bill 49-25 amends Section 504 of the Charter to add the Department of Agriculture to the list of departments in the administrative services. The bill also establishes two new sections in the Charter setting forth the leadership of the Department and the Department's functions and duties. Specifically, the Department will be administered by a director who is appointed solely with regard to the qualifications for the duties of the office and who will be responsible directly to the County Administrative Officer. Also, the Department must have such personnel as deemed necessary to carry out the functions and duties assigned to it. The Department's duties are to promote agriculture as a viable component of the County's economic sector and perform such other duties and functions as may be assigned from time to time by directive of the County Administrative Officer or by legislative act of the County Council.

The potential fiscal impact of Bill 49-25 would include salary and employee benefit costs, as well as other operating expenses, and would be partially offset by certain agriculture-related costs included within the existing General Fund Operating Budget; net additional costs (including

Retirement-related costs for non-department head positions) would depend on the proposed size and scope of the new department. An actuarial estimate of the fiscal impact (to the Retirement System and to the County's Annual Required Contribution to the System) of adding a department head position to County Government is not presently available. Additionally, potential new grant funds that could materialize due to the change are not readily estimable. According to the Administration's estimates, the net additional costs associated with implementing Bill 49-25 would minimally total more than \$200,000 and could exceed \$500,000 with a full-scale reorganization of all agriculture-related functions within County Government.

If passed by the affirmative vote of five Councilmembers and approved by County voters on November 3, 2026, the amendment shall stand adopted and become a part of the Charter from and after the thirtieth day following said election.

Bill 50-25

Council District(s) All

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Mr. Patoka

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**County Charter – Inspector General Appointment Board**

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Bill 50-25 amends the Baltimore County Charter to establish an Inspector General Appointment Board.

Under current provisions of the Charter, Baltimore County’s Inspector General is appointed by the County Executive and confirmed by a majority of the County Council. Removal of the Inspector General prior to the expiration of a term may only be for cause by the County Executive, subject to approval by the County Council by a vote of a majority plus one of the members of the County Council.

Bill 50-25 changes current law and establishes an Inspector General Appointment Board (the “Board”) and vests the Board, rather than the County Executive and the County Council, with the power to appoint, reappoint as applicable, or remove the Inspector General. In establishing the Board, the bill adds a new section to the Charter, setting forth the qualifications and eligibility requirements of the Board members and the powers and duties of the Board.

An individual is qualified to serve as a member of the Board if the individual: (1) is a Baltimore County resident; (2) is over the age of 21 years old; and (3) has a background in, or familiarity with, ethics, law, program or performance evaluation, or accounting, or has a familiarity with an Office of Inspector General and the duties of the Office. The bill also sets forth specific prohibitions on eligibility, including: employment or as an elected officer with the State, Baltimore County, or any State or County agency except a State college or university or another institution of higher education; candidacy for State or County elected public office or the spouse, parent, child, or sibling of an elected County Officer; a “responsible officer” as defined in the State Election Law Article of the Annotated Code of Maryland; a lobbyist; association within the previous two years, currently, or in the future with a business entity that is described more fully in §7-1-301 of the County’s ethics law; and conviction of a felony or misdemeanor with a statutory penalty of more than 2 years or imprisoned for such a conviction within 10 years of the appointment.

The seven members of the Board shall be selected as follows: an individual appointed by the County Executive; an individual appointed by a majority of the County Council; and the following individuals selected by the Director of the Ethics Commission from applications received: a former or retired Judge of a Maryland Appellate Court, Circuit Court, District Court, or State Office of Administrative Hearings; a member of the Association of Certified Fraud Examiners; a member of the Maryland Association of Certified Public Accountants; a faculty member at a College or University located in Baltimore County; and a faculty member at an Historically Black College or University located in the Baltimore region. The bill also requires that the membership of the Board shall be inclusive and reflect the racial and gender diversity of Baltimore County.

The bill also contains provisions as to the length and number of terms an individual may serve; election of a Chair; removal of Board members; and training. The bill requires that the Board meet as necessary to fulfill its duties and responsibilities.

Bill 50-25 establishes the process for appointment, reappointment, or removal of the Inspector General. Within 90 days of the expiration of a term or the occurrence of a vacancy in the position of Inspector General, the Board shall meet to discuss the appointment or reappointment, if applicable, of the Inspector General. The Board shall have the discretion by an affirmative vote of a majority of the current members of the Board to determine whether to reappoint the Inspector General, if the incumbent is eligible for reappointment; or conduct an open search upon the expiration of a term or the occurrence of a vacancy.

If the Board determines that the Inspector General is to be reappointed, the Board shall reappoint the Inspector General within 10 days of the determination. If the Board determines that an open search is to be conducted, the Board shall notify the incumbent, if applicable, and the Office of Human Resources in writing within 10 days of the determination. The Office of Human Resources shall post a position announcement on the County's website and may utilize other recruitment sites or publications to advertise the position of Inspector General. The Board may also utilize professional search firms if necessary.

The Board shall review the applications and interview qualified candidates. The final candidate selected to fill the position of Inspector General shall be appointed by an affirmative vote of a majority of the current members of the Board. The Board shall fulfill its duties in a timely manner in order to ensure the effectiveness and continuity of the Office of Inspector General.



The Board may remove the Inspector General before the expiration of their term only for cause, subject to the approval by the affirmative vote of a majority plus one of the current members of the Board. The Board shall state the cause of removal in writing and hold a public hearing on the removal.

If passed by the affirmative vote of five Councilmembers and approved by County voters on November 3, 2026, the amendment shall stand adopted and become a part of the Charter from and after the thirtieth day following said election.

FM-1 (2 Contracts)

Council District(s) All

Property Management

De-lipping and Refurbishment of Baseball Diamonds

The Administration is requesting approval of two contracts, with Classic Lawn and Landscape, Inc. and Ruppert Landscape, LLC, to provide de-lipping and refurbishment of baseball diamonds at various locations throughout Baltimore County. Each contract commences upon Council approval, continues for one year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days. Each contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. Property Management advised that estimated compensation for both contractors combined totals \$7,668,064 for the entire 5-year and 4-month term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

<b>Funding Source</b>	<b>Combined Total Compensation</b>	<b>Notes</b>
<b>County</b> <sup>(1)</sup>	\$ 7,668,064	<sup>(1)</sup> General Fund Operating Budget and/or Capital Projects Fund.
<b>State</b>	--	<sup>(2)</sup> Estimate for the entire 5-year and 4-month term.
<b>Federal</b>	--	
<b>Other</b>	--	
<b>Total</b>	<u>\$ 7,668,064</u> <sup>(2)</sup>	

Analysis

The contractors will provide all labor, materials, supervision, equipment, services, incidentals, and related items necessary for the maintenance and refurbishment of ball diamonds at County-owned properties on an as-needed basis, where infield mix and grass affects playability, and particularly

in areas where safety has become an issue. Property Management advised that ball diamonds can be rendered unplayable due to severe lipping conditions (bumps that form where the dirt meets the grass). Services may include site assessment, seeding, fertilizing, watering, mowing, removing trash and debris, installing sediment and erosion control measures, excavating, and related repair work to ball diamonds.

Hourly rates range from \$20 to \$135 depending on the contractor, staff/skill level (e.g., supervisor, skilled laborer, licensed surveyor), time status (i.e., regular time/overtime) and equipment (e.g., hydroseeding versus hauling out excess ball diamond mix); the mark-up for materials is 18% for both contractors. The rate for mobilization is \$180 for Classic Lawn and Landscape and \$96.50 for Ruppert Landscape. Rates for ball diamond mix range from \$89.65 to \$100 per ton, depending on the contractor and whether the contractor delivers the mix or the County picks it up from the contractor's facility. (Property Management also advised that the County may elect to provide the mix in certain circumstances.) There is no mark-up on rental equipment for either contractor. Property Management advised that it intends to make multiple awards to the lowest responsive and responsible bidders for specific work assignments under these contracts.

Each contract commences upon Council approval, continues for 1 year, and will renew automatically for four additional 1-year periods with the option to extend the initial term or any renewal term an additional 120 days on the same terms and conditions, unless the County provides notice of non-renewal. Each contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. Property Management advised that estimated compensation for both contractors combined totals \$7,668,064 for the entire 5-year and 4-month term, including the renewal and extension periods.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreements by providing 30 days prior written notice.

Property Management advised that the County awarded one contract through a competitive procurement process and the other via negotiations. Specifically, Property Management advised that the County received two bids in response to its solicitation and awarded a contract to the only responsive and responsible bidder; because the County required more than one contractor, the

County invited its other current vendor to submit a bid and negotiated terms with that vendor. The contracts establish a 25% M/WBE participation requirement.

On September 8, 2020, the Council approved similar 5-year and 3-month contracts with Classic Lawn and Landscape, Inc., and Ruppert Landscape, Inc. According to the County's financial system, as of June 30, 2025, expenditures/encumbrances under the contracts totaled \$4,101,515 – \$3,145,130 to Ruppert Landscape and \$956,385 to Classic Lawn and Landscaping.

The County's financial system indicates that as of June 30, 2025, the County has seven other contracts with Classic Lawn and Landscape, Inc. (for snow removal and deicing services, mowing services, on-call landscaping services, and on-call turf field maintenance and repair services) and no other contracts with Ruppert Landscape, Inc.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

## **Executive Summary**

The Administration is requesting the approval of contracts for Classic Lawn and Landscape, Inc. and Ruppert Landscape, LLC to provide de-lipping and refurbishment of baseball diamonds at various locations throughout Baltimore County. Projects include refurbishment of ball diamond infields, hauling large quantities of new ball diamond mix, hauling excess ball diamond mix offsite, seeding environmentally sensitive areas, and hydro-seeding access paths to site.

This Agreement shall be effective when executed by the County and shall continue through one (1) year (the "Initial Term"), at which time the County may exercise its option to renew this Agreement for four (4) additional one (1) year renewals on the same terms and conditions. The County shall have the option of extending this Agreement at the end of the Initial Term or any renewal term for an additional 120 days, on the same terms and conditions.

The estimated total compensation is \$7,668,063.53. This contract was chosen based on best qualified, best value, experience, low bid, competitive bid, and negotiated bid.

This Agreement has a MBE/WBE requirement of 25%.

Prior to the commencement of subsequent renewal terms, the County may entertain a request for an escalation in accordance with the current Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower.

Prepared by: Property Management

**FM-3 (Amendment to Contract)****Council District(s) All**

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**Department of Environmental Protection and Sustainability**

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**On-Call Environmental Consulting Services**

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The Administration is requesting approval of an amendment to a contract with Pinnacle Communications Resource Company, LLC to continue to provide on-call environmental consulting services for the development and implementation of education and outreach materials/programs that promote pollutant reduction in accordance with the County's National Pollutant Discharge Elimination System (NPDES) – Municipal Separate Storm Sewer System (MS4) permit, which expires in November 2026. The Department advised that the proposed amendment, which commences upon Council approval and extends the contract for three additional one-year renewal periods, is necessary due to contract utilization for certain education and outreach that were not originally anticipated within the contract scope, as well as the possibility that the County's MS4 permit will be administratively extended beyond November 2026. The proposed amendment also removes the existing compensation cap of \$1,007,705 and limits the compensation to the amount appropriated for these services for the entire contract term; the Department advised that estimated compensation is in the \$2.0 million to \$2.6 million range for the entire 8-year and 4-month term, including the renewal and extension periods (an estimated increase in the \$1.0 million to \$1.6 million range). The contract commenced September 7, 2021. See Exhibit A.

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### Fiscal Summary

<b>Funding Source</b>	<b>Current Maximum Compensation</b>	<b>Amended Estimated Compensation <sup>(6)</sup></b>
<b>County <sup>(1)</sup></b>	\$ 991,793	\$ 2,616,455
<b>State <sup>(2)</sup></b>	3,983	3,983
<b>Federal <sup>(3)</sup></b>	11,929	11,929
<b>Other</b>	--	--
<b>Total</b>	<u>\$ 1,007,705 <sup>(4)</sup></u>	<u>\$ 2,632,367 <sup>(5)</sup></u>

<sup>(1)</sup> The Department advised that the original contract was to be funded exclusively with Capital Projects Funds; however, during July - August 2022, February – March 2023, and August 2023, the County also utilized the contract to complete ARPA and State grant-funded work. Additionally, in May – June 2024, the County utilized the contract to perform anti-litter outreach work funded with \$95,000 in General Funds.

<sup>(2)</sup> Chesapeake Bay Trust Urban Trees Grant.

<sup>(3)</sup> ARPA – Operation Retree.

<sup>(4)</sup> Maximum compensation for the current 5-year and 4-month term.

<sup>(5)</sup> The proposed amendment removes the existing compensation cap and limits compensation to the amount appropriated for these services for the entire contract term.

<sup>(6)</sup> The Department provided a range for the amended estimated compensation of \$2,003,429 to \$2,632,367 for the entire amended 8-year and 4-month term; the low-end of the estimated range exceeds the previous maximum compensation by \$995,724; the high-end of the estimated range exceeds the previous maximum compensation by \$1,624,662. The low-end range reflects costs required to implement education and outreach for MS4 and TMDL compliance. The high-end range includes costs for additional education and outreach services to support stream restoration, shoreline enhancement, stormwater management retrofits, tree planting, septic system maintenance, and sustainability initiatives.

### Analysis

The contractor will continue to develop, implement, and pilot test new targeted education and outreach materials/programs that promote pollutant (e.g., litter, bacteria) reduction, continue the implementation and enhancement of existing campaigns, and provide meeting/event (e.g., conferences, festivals) planning services for outreach related to water, natural resource, or other environmental management issues. The contractor assigns one staff person to work in the Department's office 21-35 hours per week. The staff person produces various outreach and media materials; writes educational blog entries, press releases, social media posts, factsheets, newsletters, and brochures; and represents the County at various festivals, environmental events, and on-request presentations. The Department advised that current hourly rates range from \$38.00 to \$160.00 depending on location (i.e., onsite/offsite) and staff assigned (e.g., Outreach Specialist, Social Marketing Director); the mark-up for materials is 15%. Advertisement and venue fees are billed at cost. The Department advised that these services are required to ensure the

County's compliance with its National Pollutant Discharge Elimination System (NPDES) – Municipal Separate Storm Sewer System (MS4) permit, which expires in November 2026. The Department advised that the proposed amendment, which commences upon Council approval, is necessary due to additional education and outreach that were not originally anticipated, as well as the possibility that the County's MS4 permit will be administratively extended beyond November 2026. Specifically, the Department advised that the County has utilized the contract for certain grant-funded purposes, including including design of doorhangers, postcards, and flyers utilized in Operation ReTree campaigns, and operating budget-funded purposes including additional anti-litter outreach tasks such as: the "LitterZilla" video and advertising campaign, and pocket ashtrays to combat cigarette butt litter.

The contract provides that the pollutants reduced through the delivery of the education and outreach programs must be quantified for pollutant reduction crediting purposes.

On September 7, 2021, the Council approved the 5-year and 4-month contract with compensation not to exceed \$1,007,705. The proposed amendment, which commences upon Council approval, extends the contract for three additional one-year renewal periods. The proposed amendment also removes the existing compensation cap and limits the compensation to the amount appropriated for these services for the entire contract term; the Department advised that estimated compensation totals \$2,632,367 for the entire 8-year and 4-month term, including the renewal and extension periods (an increase of \$1,624,662). All other terms and conditions remain the same. According to the County's financial system, as of July 1, 2025, expenditures/encumbrances under the contract totaled \$1,002,085.

Prior to the commencement of each renewal period, the County may entertain a request for an escalation in unit prices in accordance with the Consumer Price Index – All Urban Consumers – United States Average – All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The County awarded the original contract through a competitive procurement process from two proposals received; the Department advised that the other proposal was deemed non-responsive. The contract established a 20% M/WBE participation requirement.



County Charter, Section 715, requires that “any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year....”

## **EXECUTIVE SUMMARY**

Baltimore County is subject to a National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit. This permit requires the County to implement education and outreach programs. Additionally, the County employs education and outreach programs to effect behavioral change as a strategy for reducing pollutants and meeting water quality standards and Total Maximum Daily Loads (TMDLs).

Under this contract, Pinnacle Communications Resource Company, LLC provides on-call services to: develop and implement new targeted education and outreach campaigns, pilot test the new campaigns, continue the implementation and enhancement of existing campaigns, and provide meeting and event planning services.

This contract was approved in 2021, for a term lasting 3 years plus 2 optional one-year extensions, with compensation not to exceed (NTE) \$1,007,705. The extensions will run out in September 2026. The County is projected to hit the NTE in August 2025, 13 months early. This is due to use of this contract to cover additional education and outreach needs not envisioned when the contract was written, including projects funded by ARPA and state grants, and a one-time funding boost for our anti-litter campaign.

The County expects to require education and outreach services beyond September 2026. The current MS4 permit will expire in November 2026, at which time it will either be replaced by a new MS4 permit with similar education and outreach requirements, or the state will administratively extend the permit term until a new MS4 permit can be issued. Administrative extensions have lasted up to 3 years in the past.

To ensure the County is able to continue meeting MS4 permit requirements during this transitional time, the County wishes to extend the term of this contract by adding 3 more optional one-year extensions, and removing the NTE. With the additional extensions, the contract would end in September 2029. Compensation would be limited to the budget approved by the County Council, ensuring flexibility in the event that new needs for environmental outreach arise.

Prepared by: Department of Environmental Protection and Sustainability

FM-4 (Agreement)

Council District(s) All

Department of Environmental Protection and Sustainability

Continuous-Record Streamflow & Water Quality Gages

The Administration is requesting approval of a Joint Funding Agreement with the U.S. Department of the Interior, U.S. Geological Survey (USGS), for continued monitoring and maintenance of 19 surface water stream gages and 1 water quality gage installed at various locations throughout the County. The agreement commences October 1, 2025 and continues for 2 years. Of the total \$785,870 cost, the County’s contribution totals \$612,362 (\$306,181 per year), and the USGS’s contribution totals \$173,508 (\$86,754 per year) for the entire 2-year term. See Exhibit A.

Fiscal Summary

Funding Source	Total Compensation	Notes
County <sup>(1)</sup>	\$ 612,362	<sup>(1)</sup> Metropolitan District funds.
State	--	<sup>(2)</sup> The agreement requires the USGS to contribute \$173,508 for the entire 2-year term.
Federal <sup>(2)</sup>	--	
Other	--	
Total	\$ 612,362	

Analysis

The USGS will monitor and maintain 19 stream gages (which measure water level and allow for streamflow computations that reflect the amount and intensity of water flowing in the river or stream) and 1 water quality gage (which measures water pollution concentrations) installed at various locations throughout the County. The USGS provides hydrologic data to assist the Department in planning water quality improvement projects. Specifically, the Department advised that it uses the data to assess the County’s progress in meeting local Total Maximum Daily Loads (TMDLs) and other water quality standards; in addition, the data are shared with other County departments, including the Department of Public Works and Transportation for the design of

bridges and culverts for stream crossings, infrastructure maintenance, and stream flood studies. The Department further advised that the USGS uses the data collected from the gages to conduct research and hydrologic studies for appraising the nation's water sources and to conduct research and analysis for determining the Chesapeake Bay TMDLs, and the Maryland Department of the Environment uses the data in models to develop local TMDLs. The Department also advised that stream gage locations are adjusted on a case-by-case basis, depending upon need or continued need for this data.

The agreement commences October 1, 2025 and continues for 2 years. Of the total \$785,870 cost, the County's contribution totals \$612,362 (\$306,181 each year) and the USGS's contribution totals \$173,508 (\$86,754 each year) for the 2-year term. The Department advised that the cost share is based on the availability of federally-appropriated cooperative matching funds.

The Department advised that the County awarded the contract on a sole-source basis since the USGS is the only known qualified provider for these services and that the USGS has provided stream gage services in the County since 1975. Either party may terminate the agreement by providing 60 days written notice.

On October 2, 2023, the Council approved a similar 2-year Joint Funding Agreement with the USGS, which commenced October 1, 2023, for the continued maintenance and operation of 19 surface stream gages and 1 water quality gage throughout the County, as well as the design, installation, operation, and maintenance of 2 tidal gages; according to the agreement, the County's contribution totaled \$638,186 and the USGS's contribution totaled \$173,508. The Department advised that the two tidal gages will be terminated at the end of the agreement.

County Charter, Section 902(f), states that "when... [competitive] bidding is not appropriate, a contract shall be awarded only by competitive negotiations, unless such negotiations are not feasible. When neither competitive bidding nor competitive negotiations are feasible, contracts may be awarded by noncompetitive negotiations."

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

## **EXECUTIVE SUMMARY**

This Joint Funding Agreement between the US Department of Interior US Geological Survey (USGS) and Baltimore County provides continuous-record streamflow and water-quality gages in Baltimore County for the two year period beginning October 1, 2025 through September 30, 2027 on Minebank Run near Glen Arm, Beetree Run at Bentley Springs, Piney Run at Dover, Baisman Run at Broadmoor, Long Green Creek at Glen Arm, Little Gunpowder Falls at Laurel Brook, White Marsh Run near Fullerton, Honeygo Run at White Marsh, Westbound Herring Run at Idlewylde, Eastbound Herbert Run at Arbutus, Gwynns Falls near Delight, Red Run near Owings Mills, Scotts Level Branch at Rockdale, Gwynns Falls at Villa Nova, Dead Run at Franklinton, Jones Falls at Sorrento, Long Quarter Branch, Patapsco at Hollofield and Patapsco at Catonsville. The USGS contributes \$173,508 and Baltimore County contributes \$612,362 for a combined total of \$785,870. Metro Funds are used because these gages are used for infrastructure maintenance and design and water quality project design and most gages are in reservoir watersheds.

Prepared by: Department of Environmental Protection and Sustainability

FMs-6 &amp; 7 (2 Contracts)

Council District(s) 2


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**Office of Law – Real Estate Compliance Division**


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**Acquisition of Parcels – 6712 Windsor Mill Road and 6802 Windsor Mill Road, 21207 – Windsor Mill Road Project**


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The Administration is requesting approval of two contracts to acquire land and easement access spanning, in total, approximately 0.372 acre for \$74,846, for the construction of a sidewalk along Windsor Mill Road in Gwynn Oak. Specifically, FM-6 is a \$66,200 contract with Mt. Everest, Inc., for land (0.045 acre) and easement access (0.057 acre) located at 6712 Windsor Mill Road; the property is zoned BL (Business Local), and FM-7 is a \$8,646 contract with Robert Lacy Bush, for land (0.015 acre) and easement access (0.012 acre) located at 6802 Windsor Mill Road; the property is zoned DR-5.5 (Density Residential – 5.5 lots per acre). The County will use the acquired land for highway widening areas and will use the easements for temporary construction areas. The Department advised that each contract's compensation amount takes into account any adverse impacts to site improvements. See Exhibits A and B.

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**Fiscal Summary**

<b>Funding Source</b>	<b>Combined Purchase Price</b>	<b>Notes</b>
<b>County</b> <sup>(1)</sup>	\$ 74,846	<sup>(1)</sup> Capital Projects Fund. <sup>(2)</sup> Includes \$6,000 in negotiated compensation above the appraised value for 6712 Windsor Mill Road (FM-6) and \$4,141 to compensate for adverse impacts to certain site improvements at 6802 Windsor Mill Road (FM-7).
<b>State</b>	--	
<b>Federal</b>	--	
<b>Other</b>	--	
<b>Total</b>	<u>\$ 74,846</u> <sup>(2)</sup>	

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## Analysis

Descriptions of the two acquisitions are as follows:

### FM-6 – 6712 Windsor Mill Road

The County's appraisal consultant, Associate Appraisers, LLC, completed an appraisal of the property effective October 3, 2024, recommending a value of \$60,200. After review and analysis, the County's review appraiser concurred with the appraisal, recommending the respective amount as just compensation for the acquisition. The Office advised that the County and the property owner accepted a negotiated price of \$66,200.

The total 0.102-acre property to be acquired, including both the land (0.045 acre) and the temporary construction area (0.057 acre), is part of a larger 0.354-acre parcel that is improved with a convenience store.

### FM-7 – 6802 Windsor Mill Road

The County's staff appraiser completed an appraisal of the property effective February 18, 2025, recommending a value of \$8,646. After review and analysis, the County's review appraiser concurred with the appraisal, recommending the respective amount as just compensation for the acquisition. The Office advised that the property owner accepted the County's offer. The purchase price includes \$4,141 to compensate for adverse impacts to the sidewalk, driveway, and fencing; additionally, the County will reinstall or replace as necessary other impacted site improvements.

The total 0.027-acre property to be acquired, including the land (0.015 acre) and the temporary construction area (0.012 acre), is part of a larger 0.23-acre parcel that is residentially improved with a detached dwelling.

The Department of Public Works and Transportation (DPWT) advised that the County will complete construction of a sidewalk along Windsor Mill Road in three phases: phase one (current phase) will run from Woodlawn Drive to Featherbed Lane; phase two will continue to Windsor Boulevard; and phase three will continue to Rolling Road. The Office further advised that, in total, 80 acquisitions are needed for phase one of this project, and following approval of these 2 proposed acquisitions, approximately 3 remaining phase one acquisitions will require Council approval.

The Council previously approved contracts totaling \$311,525 for 29 properties. DPWT advised that estimated phase one costs for property acquisition total \$0.6 million; other estimated phase one costs total \$4.0 million, including \$951,500 for design and \$3,088,568 for construction (excluding right of way (ROW) and utility relocations); DPWT advised that as of July 15, 2025, the County has not yet expended any funds for utility relocation. As of the adoption of the FY 2026 Capital Budget, appropriations earmarked for the project total \$6.0 million, of which \$500,000 is earmarked specifically for phase two. DPWT further advised that as of July 15, 2025, the County had expended/encumbered approximately \$300,000 for land acquisition; the County had not yet encumbered any funding for construction.

County Charter, Section 715, requires Council approval of real property acquisitions where the purchase price exceeds \$5,000.



Executive Summary

PROGRAM TITLE:	Windsor Mill Sidewalk Project
PROJECT NO.:	052860516
FISCAL MATTER:	Contract of Sale
PROPERTY OWNERS:	Mt. Everest, LLC
LOCATION:	6712 Windsor Mill Road Baltimore, MD 21207
CONSIDERATION:	\$66,200.00
PURPOSE OF PROJECT:	This contract is for the purchase of Highway Widening Area of 1,967 sq. ft. and a Temporary Construction Area of 2,507 sq. ft.
LIMITS OF PROJECT:	6712 Windsor Mill Road

Prepared by: Office of Law – Real Estate Compliance Division

Executive Summary

PROGRAM TITLE:	Windsor Mill Sidewalk Project
PROJECT NO.:	052860516
FISCAL MATTER:	Contract of Sale
PROPERTY OWNERS:	Robert Lacy Bush
LOCATION:	6802 Windsor Mill Road Baltimore, MD 21207
CONSIDERATION:	\$8,646.00
PURPOSE OF PROJECT:	This contract is for the purchase of Highway Widening Area of 660 sq. ft. and a Temporary Construction Area of 550 sq. ft.
LIMITS OF PROJECT:	6802 Windsor Mill Road

Prepared by: Office of Law – Real Estate Compliance Division

FM-8 (Contract)

Council District(s) All

Office of Budget and Finance

Actuarial Services

The Administration is requesting approval of a contract with Bolton Partners, Inc. (Bolton) to provide actuarial services for the Employees’ Retirement System (ERS, or “the System”). The contract commences upon Council approval, continues through March 28, 2027, and will renew automatically for two additional 2-year periods with the option to extend the initial term or any renewal term an additional 120 days. The contract provides that compensation may not exceed the amount appropriated for these services for the entire contract term. The Office of Budget and Finance advised that estimated compensation totals \$1,800,000 for the entire 6-year term, including the renewal and extension periods. See Exhibit A.

Fiscal Summary

Funding Source	Total Compensation	Notes
County <sup>(1)</sup>	\$ 1,800,000	(1) Employees’ Retirement System funds.
State	--	(2) Estimate for the entire 6-year term.
Federal	--	
Other	--	
Total	\$ 1,800,000 <sup>(2)</sup>	

Analysis

As of June 30, 2024, the actuarial value of ERS assets totaled approximately \$3.1 billion. As of June 30, 2024, the System served 9,910 active members and 8,689 retirees. The contractor will provide an annual valuation of the System’s assets and the following additional actuarial and benefit consulting services at the County’s request:

- Preparation of GASB 67 and 68 information;
- Preparation of responses to auditor requests;
- Experience studies;
- Post Retirement Increase Fund (PRIF) studies;
- Benefit studies;
- Deficit contribution calculations;
- Tax exclusion calculations;
- Actuarial analysis with respect to fiscal impacts of proposed legislation, benefit improvements or changes in actuarial assumptions, preparation of educational sessions, development of factor tables, and preparation of the Special Funds valuations (Police, Fire, and Widows' Pension Plan).
- Legal counsel with respect to interpretations of the benefit provisions of the Retirement Code, advice as to the implication of federal legislation, and advice on legal implementations of proposed legislation;
- Investigation of completeness and accuracy of participant data and review of form, content, and specifications of System data files; and
- Conferences requested by the Director of Budget and Finance or designee (the first conference is included in the base annual charge).

The County will pay \$95,000 for the annual valuation plus out-of-pocket expenses (e.g., travel, lodging) and hourly rates of \$295 to \$450 for the additional consulting services. The rates are subject to escalation as noted below.

Starting in the second year of the contract, the County may entertain a request for escalation in the rates of compensation in accordance with the Consumer Price Index – All Urban Consumers – United States Average - All Items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics at the time of the request, or up to a maximum 5% increase on the current pricing, whichever is lower. The County may terminate the agreement by providing 30 days prior written notice.

The contract commences upon Council approval, continues through March 28, 2027, and will renew automatically for two additional 2-year periods with the option to extend the initial term or any renewal term an additional 120 days, unless the County provides notice of non-renewal. The contract provides that compensation may not exceed the amount appropriated for these services

for the entire contract term. The Office of Budget and Finance advised that estimated compensation totals \$1,800,000 for the entire 6-year term, including the renewal and extension periods. The Office advised that there is not an M/WBE participation requirement.

The Office advised that the County awarded the contract as a cooperative procurement of an existing competitively-bid Frederick County contract. The County Administrative Officer also approved a justification that the contract be awarded to Bolton in the best interest of the County. The Office noted that Bolton provided similar services for the ERS over the 2015 – 2019 period, is already familiar with the County's needs, and has a proven track record in meeting these needs.

On May 6, 2019, the Council approved a similar 11-year and 3-month contract (effective July 1, 2019) with Korn Ferry (US) not to exceed the amount appropriated. According to the County's financial system, as of July 18, 2025, expenditures/encumbrances under the Korn Ferry contract totaled \$1,582,940. The Office advised that the ERS Board of Trustees decided to terminate the contract with Korn Ferry for convenience because the company was planning to transition the County's account to a different company, with which the County had not worked in the past. The Office further advised that Bolton has provided retirement actuarial services for the County in the past and Bolton also provides similar services for Health Insurance. The Office noted that as labor negotiations impact both health benefits and retirement, having one vendor provide costing analysis will be more efficient and cost-effective for the County.

County Charter, Section 715, requires that "any contract must be approved by the County Council before it is executed if the contract is...for services for a term in excess of two years or involving the expenditure of more than \$25,000 per year...."

### **Executive Summary**

The scope of services under this contract is to perform actuarial services for The Baltimore County Office of Budget & Finance to include but not limited to valuation and analysis services.

The agreement is being awarded as a cooperative procurement through the competitively bid Frederick County, Maryland Request for Proposal #22-392. The successful contractor is Bolton Partners, Inc. The total compensation paid to the Contractor under this Agreement shall not exceed the sum of the County Council approved appropriation to provide these services during the entire term of this Agreement including all renewals thereof.

The Initial Term will start when executed by County Council and shall continue through March 28, 2027, at which time the County may exercise its option to renew. Baltimore County reserves the right to renew the Agreement for two additional two (2) year renewal terms. The County shall have the option of extending the Agreement at the end of the Initial Term or any renewal term for an additional one hundred twenty (120) days.

Prepared by: Office of Budget and Finance

MB-2 (Grants)

Council District(s) All

Mr. Ertel (By Req.)

Department of Economic and Workforce Development

FY 2026 Arts and Sciences Grants

The Administration is requesting approval of grants totaling \$3,780,826 to organizations for arts, sciences, cultural, and tourism events, activities, and programs consistent with the adopted FY 2026 budget, as follows: 43 General Fund operating grants (\$2,699,500); 25 Tourism Program operating and non-operating grants (\$744,700); Maryland State Arts Council grants for the SPLASH Summer Arts Program and various projects (\$302,126); and various project grants (each less than or equal to \$9,500) not eligible for State grant funding (\$34,500). See Exhibit A for a listing of the organizations and the respective grant awards.

Fiscal Summary

Funding Source	Combined Grants Total	Notes
County <sup>(1)</sup>	\$ 3,478,700	<sup>(1)</sup> FY 2026 General Fund and Tourism Program Operating Budgets. <sup>(2)</sup> MD State Arts Council grant for the SPLASH Summer Arts Program and various projects.
State <sup>(2)</sup>	302,126	
Federal	--	
Other	--	
Total	\$ 3,780,826	

Analysis

The Department advised that for FY 2026, the Commission on Arts and Sciences again worked within the guidelines established by the County Executive to assure that all grantees provided value to Baltimore County residents and visitors. The Department further advised that the Commission evaluated all grant applicants based on artistic merit; service to the community;

multicultural outreach; soundness of business practice; and level of service to Baltimore County residents, including partnerships with County-based organizations, creativity of outreach programs to the County, geographic diversity within the County, number of programs/activities that take place in the County, and extent and effectiveness of outreach to youth and artists/performers in the County. The proposed grants are consistent with the adopted FY 2026 program budgets.

Monetary assistance for arts and sciences organizations in excess of \$5,000 is subject to approval by the County Council in accordance with Baltimore County Code, Section 10-1-108. Monetary assistance of \$5,000 or less is subject to the 14-day grant notification process. Although not required, the Department has included eight operating grants valued at \$5,000 or less (totaling \$36,000) as part of the current request.

Baltimore County Code, Section 10-1-108(b)(3), requires recipient organizations of arts, sciences, and cultural enrichment grants in excess of \$10,000 per fiscal year to submit an annual audit prepared by a certified public accountant. The Department advised that as of July 21, 2025, 4 organizations that requested FY 2026 funding (Fire Museum of Maryland, Glenn L. Martin Maryland Aviation Museum, Baltimore Classical Guitar Society, and Baltimore Choral Arts Society) did not submit the proper audited financial statements for FY 2023. Additionally, the Department advised that at least 2 organizations are presently overdue for submission of FY 2024 audited financial statements. The Department advised that it is actively working with these organizations to obtain the necessary documentation for compliance and noted that FY 2026 payments will not be issued until all compliance requirements are fully met.

On November 8, 2024, the County entered a \$50,000 grant agreement (approved by the Council via the 14-day notification process) with B'More Artists Guild, Inc. dba Baltimore County Arts Guild (Arts Guild) to provide oversight for activities related to its Catonsville Arts and Entertainment District. This agreement requires the Arts Guild to submit an audited financial statement by an independent certified public accountant, or acceptable equivalent in the County's discretion, to the County within 180 days of the completion of the Arts Guild's fiscal year, and to submit a final report on or before August 30, 2025 to document certain performance-related information.



## Executive Summary

Each year, in consultation with the Commission on Cultural Arts and Sciences, Baltimore County distributes arts, sciences, cultural, and tourism grants. The grants support organizations and institutions that provide invaluable arts, sciences, and cultural opportunities for the benefit of Baltimore County residents and visitors.

The arts, sciences, cultural and tourism grants total \$3,780,826 of which \$3,314,200 are operating grants being submitted for approval for Fiscal Year 2026.

The grantees range from large organizations such as the Baltimore Symphony Orchestra, the Maryland Zoo, the Baltimore Museum of Art, and the Walters Art Museum, to smaller nonprofits such as the Fire Museum of Maryland, the Historical Society of Baltimore County, and the Irvine Nature Center Inc. A complete list of the proposed grants is listed below.

<b>Headquarters in Baltimore County</b>	
Baltimore Chamber Orchestra	\$ 25,000
Baltimore County Arts Guild	\$ 20,000
City Ranch	\$ 5,000
Contemporary Arts, Inc.	\$ 18,000
Fire Museum of Maryland	\$ 35,000
Gordon Center for Performing Arts	\$ 100,000
Historical Society of Baltimore County	\$ 18,000
Irvine Nature Center, Inc.	\$ 70,000
MPT Foundation	\$ 50,000
Towson University Asian Art & Culture Center	\$ 20,000
Towson University Community Dance	\$ 15,000
Camp Puh'Tok	\$ 50,000
Glenn L. Martin Maryland Aviation Museum	\$ 30,000
Gouchers Art Gallery	\$ 5,000
Natural History Society of MD (NHSM)	\$ 50,000
Baltimore Classical Guitar Society	\$ 29,500
Open Spaces	\$ 7,500
Music City, MD	\$ 10,000
Pikesville Armory Foundation	\$ 40,000
Patapsco Heritage	\$ 70,000
Strand Theater	\$ 2,000
Towson Arts Collective	\$ 10,000
UMBC AOK Library	\$ 9,700
UMBC Center for Art Design and Visual Culture	\$ 25,000
<b>Headquarters in Baltimore City, Howard or Harford County</b>	
American Visionary Art Museum	\$ 100,000
Bach Concert Series - Bach in Baltimore	\$ 10,000
Baltimore Childrens Choir	\$ 5,000
Baltimore & Ohio Railroad Museum	\$ 40,000
Baltimore Children's Museum dba Port Discovery	\$ 30,000
Baltimore Choral Arts Society	\$ 5,000
Baltimore Clayworks	\$ 18,000
Arts for Learning	\$ 30,000
Baltimore Concert Opera	\$ 8,000

Baltimore Museum of Art	\$ 245,000
Baltimore Museum of Industry	\$ 20,000
Baltimore Symphony Orchestra	\$ 450,000
Baltimore Theatre Project	\$ 4,000
Center Stage Associates	\$ 130,000
Chesapeake Shakespeare Company	\$ 20,000
Everyman Theatre	\$ 125,000
Fells Point Creative Alliance	\$ 35,000
Handel Choir of Baltimore	\$ 9,000
Hippodrome Foundation, Inc.	\$ 70,000
Jewish Museum of Maryland	\$ 20,000
Ladew Topiary Gardens	\$ 20,000
Magical Experiences Arts Company	\$ 8,000
Make Studio Art	\$ 25,000
Maryland Academy of Sciences dba Maryland Science Center	\$ 130,000
Maryland Center for History & Culture	\$ 50,000
Maryland Humanities Council dba Maryland Humanities	\$ 10,000
Maryland Zoological Society dba Maryland Zoo	\$ 400,000
Maryland State Boys Choir	\$ 25,000
Passager	\$ 5,000
National Aquarium	\$ 130,000
Chesapeake Arts Center	\$ 10,000
Deer Creek Chorale	\$ 10,000
Peale Center for Baltimore History & Architecture	\$ 17,500
Pride of Baltimore	\$ 5,000
Producers Club of MD	\$ 10,000
Reginald F. Lewis Museum of MD African Amer. History & Culture	\$ 50,000
Shriver Hall Concert Series	\$ 15,000
Walters Art Gallery dba Walters Art Museum	\$ 225,000
WYPR - Baltimore Public Media	\$ 80,000
<b>Subtotal Operating Grants</b>	<b>\$3,314,200</b>
Arts and Entertainment Management Support	\$ 50,000
African-American Cultural Festival	\$ 30,000
Holt Park Art Festival	\$ 50,000
Project Grants not eligible for State Grant funding	\$ 34,500
Splash Summer Arts Program and Project Grants eligible to use State funding	\$ 302,126
<b>Subtotal</b>	<b>\$466,626</b>
<b>Total</b>	<b>\$3,780,826</b>

Prepared by: Department of Economic and Workforce Development

**MB-3 (Res. 36-25) Donation****Council District All**

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**Mr. Ertel (By Req.)**

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**Police Department**

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**Accept Monetary Donation – Ms. Anne Louise Allen – Homicide Cold Case DNA Outsourcing**

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This resolution authorizes the County to accept a donation of \$30,000 from Ms. Anne Louise Allen to be used to fund the outsourcing of homicide cold case DNA testing and analysis. The Department advised that, with the advancement of DNA analysis, the donation will help in solving the identities of the victims as well as suspects of these cold cases. See Exhibit A.

The Department advised that no additional costs are anticipated and no County matching funds are required to receive the donation authorized by this resolution. The Department also advised that the Administration plans to submit a bill appropriating the donated funds to the Department's budget within the next few months.

County Charter, Section 306, vests in the County Council the power to accept gifts.

This resolution shall take effect from the date of its enactment.

## Executive Summary


Ms. Anne Louise Allen has graciously offered to donate thirty thousand dollars (\$30,000.00) to the Baltimore County Police Department. Ms. Allen's father was a homicide victim from 1981. She called two years ago and requested that her father's case be reopened and tests conducted for DNA of a suspect. The Police Department sent DNA evidence to Combined DNA Index System (CODIS) and got a hit on a suspect who is currently in jail in Delaware. She was so grateful that she would like to help others to have resolutions for their own lost loved ones. Ms. Allen has donated \$30,000.00 to be used specifically for Homicide Cold Case DNA Outsourcing in the hopes that other families can also find closure.

Prepared by: Police Department

BALTIMORE COUNTY COUNCIL  
NOTES TO THE AGENDA  
APPENDIX A

**BALTIMORE COUNTY, MARYLAND  
INTER-OFFICE CORRESPONDENCE**

**TO:** County Administrative Officer **DATE:** 6/10/25

**FROM:** Kevin D. Reed, Director  **COUNCIL MEETING**  
Office of Budget & Finance **DATE:** 8/4/25

**SUBJECT:** Public Recordation of Announcement  
of Non-Competitive Commodity Awards Charter Sec. 902(f)

Whenever a commodity Supplier Contract / Purchase Order over \$25,000 is awarded by a process other than a formal competitive bid, a copy of the Supplier Contract / Purchase Order must be provided to the Administrative Office for placement on the County Council agenda for announcement at the next session following the award of the Supplier Contract / Purchase Order. The announcement shall be recorded in the minutes of the County Council meeting, and shall be available for inspection by the public. In compliance with this procedure, supporting documentation of the awards are included and will be forwarded to the County Council.

Award Document

PO 10025848 UserTesting Technologies, Inc.

This Purchase Order is for the annual software subscription of UserTesting Insight Core Premium Edition, through UserTesting Technologies, Inc.

As detailed in the 902(f) Justification signed by Chris Martin, this software is subscription-based, and provides user testing for County websites.

Participants in these tests consist of a pool of volunteers, selected to mirror the demographics of Baltimore County constituents, who review the overall functionality of the County's websites and feasibility of those websites for our constituents.

Use of this subscription allows for the identification and recruiting of test participants, streamlined data gathering/reporting and early identification and remediation of design defects for websites and applications across the development lifecycle, lack of this would impede iterative testing required for complete analysis and overhaul/maintenance of baltimorecountymd.gov and bcpl.info.

Award Total: \$45,796.00  
Award Date: 6/6/25

PO 10025849 Nextrequest Co.

This Purchase Order is for the purchase of the yearly software renewal for Nextrequest.

As detailed in the 902(f) Justification signed by Chris Martin, all County agencies utilize this software to manage public records requests.

Agencies use this software to maintain/store/house and track Public Information Act (PIA) requests, maintain responses and all relevant notes and tasks associated with the progress for each request. The software also provides a

document review and redaction tool. Without the software, requests would be lost, not replied to in a timely fashion and not maintained in one centralized file (which is vital for any subsequent mediations and/or litigation).

Award Total: \$39,913.46  
Award Date: 6/6/25

SCON 10003103      Dymaxion Research Limited

This Supplier Contract is for the purchase of software licensing/updates and support for scheduled 3W software that is utilized by the Baltimore County Public Library system.

As detailed in the Sole Source Justification signed by Chris Martin, the libraries use schedule 3W to schedule staff resources for desk assignments, as well as for scheduling the bookmobile. Dymaxion Research Limited created the software and is the only source for the software licensing/updates and support. If Dymaxion support is unavailable, the Schedule 3W software will not remain up-to-date and fully functional for BCPL's use.

Estimated Award Total for 5 years: \$95,000.00  
Award Date: 6/6/25

SCON 10003149      Agilent Technologies, Inc.

This Supplier Contract is for the purchase of software, firmware, and replacement parts for the Agilent ICP-MS.

As detailed in the 902(f) Justification signed by Lauren Buckler, Department of Public Works and Transportation, the County utilizes their instrumentation software for water sample testing. Agilent gives the County access to factory authorized parts, critical software updates, and manufacture trained technicians. These features help ensure the integrity, performance, and longevity of our equipment. Using a different brand could potentially invalidate our warranties with Agilent.

Estimated Award Total for 5 years: \$101,423.82  
Award Date: 6/12/25

cc: J. Benjamin Jr.,  
T. Bostwick,  
Elizabeth J. Irwin, Acting County Auditor